

CENTER STAGE THEATRE POLICIES AND INFORMATION

It is important that the following policies be provided at the first rehearsal for every production and attached to the audition sheet for every production. If a cast or production team member is unable to attend the first rehearsal, a copy of this information must be provided to them.

In addition to the information below, a list of production team members and their responsibilities to the cast (i.e. who is the first point of contact for questions regarding costumes, sets, props, absences, etc.) should also be provided.

A LEARNING ORGANIZATION

CST can be a learning organization; so please do not hesitate to ask any questions you may have about the production of a show. If a production team member cannot answer your questions, they may be able to refer you to one of our organization's board members. Feel free to ask about anything from how we select our plays, set up finances, construct set/prop/costume pieces, advertise, etc. We want to be sure that all of you are informed and appreciate what goes on behind the scenes in addition to what we are trying to create on stage. We would love to have you involved in other areas of the organization.

REHEARSAL ATTENDANCE

Productions may use a "three strikes you're out" policy in regards to tardiness/absence; if a cast member is tardy or absent three times without notifying the production team, they will be removed from the show. Remember, "early is on-time, on-time is late, and late is unacceptable."

CAST PARTIES

If a Center Stage Theatre production is performed at the Paramount Theatre or the Wayne County Museum, the cast party for that production will be held at the performance venue directly following the Friday or Saturday night performance (the day is to be decided by the cast & crew). The venue must be cleared out by midnight and alcohol is not allowed at these venues.

CENTER STAGE THEATRE PROMOTIONAL ITEMS

If/when you wear a shirt/hoodie with the "Center Stage Theatre" name on it, keep in mind that you are representing the organization to the public. Our shirts are a great memento for our cast and crew and a great way to spread the word about a show and the organization, but "bad press" can spread fast if we have individuals being disruptive and offensive when wearing clothing that represents our organization.

SOCIALIZING OUTSIDE OF REHEARSALS AND MEETINGS

We consider CST to be a family friendly organization, and we're always happy to see new faces. We often make plans outside of rehearsals and socialize; however, if you are under the age of 18, be sure that a parent or guardian is informed of your whereabouts at ALL times. CST cannot be held responsible for our lives outside of rehearsals and productions. Whenever possible, parents/guardians will be included on all scheduling emails so they are aware of the production schedule.

ONE-ON-ONE INTERACTION

It is the policy of Center Stage Theatre to limit one-on-one interactions between adults and minors whenever possible by having at least two adults present at all times with youth. Our organization discourages one-on-one interaction between adults and minors such as indoor rehearsals behind closed doors and non-related one-on-one interaction in situations such as rides to/from rehearsals unless there is an urgent situation such as where a parent/guardian does not show up and the child would be in danger not having a ride. If such a situation arises, another adult should be informed.

ALCOHOL AND ILLEGAL SUBSTANCES & ACTIVITIES

Center Stage Theatre does not condone underage alcohol consumption and does not condone the use of illegal substances.